

ST MERRYNS PARISH COUNCIL

Ordinary Meeting Minutes of 16th October 2025 at 7pm of the Council held at Amenities & Sports Pavilion St Merryn, on the above date.

1.10.25

Present: Cllrs Gomm, Pollard, Edwards, Miller and Brewer.

The Clerk & Cornwall Cllr James O'Keefe.

Apologies: Cllr Erskine & Cllr Kuhnack-Richards

Members of the Public :0

2.10.25

Declarations of Interest: To **receive** the new declarations of interest (2025-2029). Members, please remember that you must declare any personal or prejudicial interest at the start of the meeting. Please ensure that you state the reason for your interest, as this must be included in the Minutes of the meeting. If your interest is a 'Declarable Pecuniary Interest' then you must leave the meeting whilst the matter is discussed. None.

3.10.25

To consider the Co Option of a new Councillor to the Parish Council and complete Declaration of Acceptance paperwork if appropriate:

Members discussed the application received and resolved to accept and Co opt on to the Parish Council however, as the applicant was not present. This will be deferred until the November meeting.

4.10.25

Council Meeting: Minutes of the Ordinary Meeting held on 22nd September 2025

Matters arising: The Minutes were challenged when being ratified. Planning Application PA25/05628 was recorded as Supported as though it was a majority. However, one Member had supported the application and others did not. The decision was 1 in favour and 4 against. The amended Minutes were signed as a true record. It was **proposed** by Cllr Pollard, **seconded** by Cllr Brewer & **resolved** that these were a true record of the meeting. All in favour - carried

5.10.25

Cornwall Councillors Report: Cllr O' Keefe reported that:

Planning courses are available all year and available to view.

The Padstow & Wadebridge 2026 roll out plans will not include areas with more than 30 mph speed limit.

6.10.25

Public Participation: To receive comments from Members of the Public. This gives Members of the public an opportunity to comment on Items on the Agenda. Maximum time allowed is 10 minutes: None.

7.10.25

Planning and Pre – Applications:

Planning Applications: to receive the following applications and respond to the Local Planning Authority if applicable:

PA25/06454

demolition of the existing private residential bungalow and replace it with a new private residential dwelling.

Hildas Trevoze Close Constantine Bay Padstow Cornwall PL28 8JQ

Received: Tue 26 Aug 2025 | Validated: Wed 01 Oct 2025 | Status: Pending Consideration

After discussion, Members voted to support the application with the suggestion that both of the roofs should have solar panels. All in favour.

PA25/07149

Proposed erection of rear and side single storey extensions and associated alteration and refurbishment works to the existing detached dwellinghouse.

Planning Application

6 Crescent Rise Constantine Bay Padstow Cornwall PL28 8JE

Ref. No| Received: Fri 19 Sep 2025 | Validated: Tue 30 Sep 2025 | Status: Pending Consideration

After discussion, Members voted to support the application All in favour.

PA25/07107

Single storey extension to rear of property with internal alterations

Planning Application

11 Jubilee Close St Merryn Padstow Cornwall PL28 8FH

Received: Thu 18 Sep 2025 | Validated: Tue 30 Sep 2025 | Status: Pending Consideration

After discussion, Members voted to support the application All in favour.

7.1 To make comment on any planning applications received after the date of this agenda:

Replacement of conservatory, refurbished dormer, new porch and internal renovations.

Planning Application

Little Rock Constantine Bay Padstow Cornwall PL28 8JL

Ref. No: PA25/07436 | Received: Thu 02 Oct 2025 | Validated: Fri 10 Oct 2025 | Status: Pending Consideration

After discussion, Members voted to support the application All in favour.

7.2 To receive details of planning determinations for information only: Noted.

8.10.25

Playing Field and ASP update: To receive information and **resolve** a course of action if appropriate.

Cllr Brewer gave a detailed presentation on the quotes obtained for an updated/ revamped play area. After discussion, it was agreed that in the New year, each company would be invited to attend a meeting for a more in-depth discussion.

9.10.25

Youth Club update: To receive information on the above and **resolve** a course of action if appropriate:

Cllr Edwards reported that the Youth Club is still being supported however another volunteer is required.

10.10.25

Website/email addresses to be compliant. To approve changes required for compliance with "Assertion 10" of the Practitioners Guide. The Clerk advised that with the change in the Practitioners Guide and introduction of Assertion 10, before the end of March the Parish Council would need to have a ". gov.uk" website in place and new generic email addresses for Clerk and Councillors. Also, to check that the existing website which is a few years old, is "WAG" compliant meaning is it accessible to all to read. She quoted costs to Members. It was **proposed** by Cllr Edwards, **seconded** by Cllr Pollard and **resolved** that the Clerk contact the current provider and set this up. All in favour – **carried**.

11.10.25 Finance:

11.1 To receive and approve the payments:

Payee	By	Amount	VAT	Total	For
Ms J B Peskett	BACS	£1197.58	£0.00	£1,197.58	Salary September
Ms J B Peskett	BACS	£57.25	£0.00	£57.25	Expenses
HMRC	BACS	£40.86	£0.00	£40.86	HMRC
Cornwall Council	BACS	£315.72	£0.00	£315.72	Parish Election Re charges
Mrs S Carhart	BACS	£376.45	£0.00	£376.45	Toilet Cleaning September
Waverley Gardeners	BACS	£540.00	£0.00	£540.00	Grass PF & TG

EDF	DD	£67.06	£3.35	£70.41	Electricity ASP
BG Business	DD	£29.85	£1.49	£31.34	Electricity Toilets
DAISY	DD	£25.95	£5.19	£31.14	ASP Broadband
Source for Business	DD	£43.30	£0.00	£43.30	Water ASP
Core Synergy	DD	£10.00	£2.00	£12.00	Website Hosting

It was **proposed** by Cllr Pollard, **seconded** by Cllr Miller and **resolved** that the payments be accepted by the Parish Council – all in favour, **carried**.

11.2 To receive and approve the Finance report.

It was **proposed** by Cllr Miller, **seconded** by Cllr Brewer and **resolved** that this be accepted by the Parish Council – all in favour, **carried**

11.3 Notice of Conclusion of Audit 2026. Received by Councillors and Comments noted. The Clerk had posted on the website in line with statutory requirements.

12.9.25

Correspondence, to note correspondence received: None.

13.9.25

To receive Items for information and add to a future Agenda if necessary:

Cllr Edwards – request for better floodlights over the MUGA. Cllr Miller will investigate.

Part 2.

Proposal that this meeting now go into Section 2. Closed session. This session is held with the press and public being excluded from the meeting, in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for the following items of business on the grounds that it may involve the likely disclosure of confidential and exempt information.

8.35 It was **proposed** by Cllr Miller **seconded** by Cllr Edwards and **resolved** that the Parish Council enter into committee.

Staffing Matters -to appoint a working party to deal with recruitment and agree key dates. The Clerk will begin the process.

8.55 It was **proposed** by Cllr Miler **seconded** by Cllr Erskine and **resolved** that the parish Council exit committee.

Date of next meeting: 20th November 2025.

To close the meeting: there being no further business, the Chairman will close the meeting. The meeting closed at 9.10pm.