

9th October 2025

Members of the Council,

You are hereby summoned to attend the Ordinary Meeting of St Merryn Parish Council, to be held at the Amenities & Sports Pavilion, St Merryn Playing Field on Thursday 16th October 2025 at 7.00pm for the purpose of transacting the following business. Attendees please note: This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media or members of the public.

Jacqui Peskett
Jacqui Peskett (Clerk/RFO)

- 1 **Persons/Present/Apologies:** To **NOTE** the persons, present and **receive** apologies for absence.
- 2 **To receive any Declarations of Interest from Members/Dispensations:** To **receive** any Declaration of Interest from Members, to **resolve** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2025 if appropriate. Distribute then new Register of Interest forms for completion.
- 3 **To consider the Co Option of a new Councillor to the Parish Council and complete Declaration of Acceptance paperwork if appropriate.**
- 4 **Council Meeting: Minutes:22nd September 2025:** To **resolve** that the Minutes of the Ordinary Meeting of St Merryn Parish Council, held on the above date and having been previously circulated, be taken as read, approved, and signed. To **note** any matters arising from the Minutes.
- 5 **Public Participation:** To **receive** comments from Members of the Public. This gives Members of the Public an opportunity to comment on Items on the Agenda. Maximum time allowed is 10 minutes.
- 6 **Cornwall Councillors Report:** To **receive** a report from Cornwall Cllr James O'Keefe
- 7 **Planning and Pre – Applications: Planning Applications:** to **receive** the following applications and **Respond** to the Local Planning Authority if applicable:

PA25/06454

demolition of the existing private residential bungalow and replace it with a new private residential dwelling.

Hildas Trevoze Close Constantine Bay Padstow Cornwall PL28 8JQ

Received: Tue 26 Aug 2025 | Validated: Wed 01 Oct 2025 | Status: Pending Consideration

PA25/07149

Proposed erection of rear and side single storey extensions and associated alteration and refurbishment works to the existing detached dwellinghouse.

Planning Application

6 Crescent Rise Constantine Bay Padstow Cornwall PL28 8JE

Ref. No| Received: Fri 19 Sep 2025 | Validated: Tue 30 Sep 2025 | Status: Pending Consideration

PA25/07107

Single storey extension to rear of property with internal alterations

Planning Application

11 Jubilee Close St Merryn Padstow Cornwall PL28 8FH

Received: Thu 18 Sep 2025 | Validated: Tue 30 Sep 2025 | Status: Pending Consideration

7.1 To make comment on any planning applications received after the date of this agenda if applicable:

7.2 To receive details of planning determinations (for information only):

8 Playing Field and ASP update: To receive information and resolve a course of action if appropriate.

9 Youth Club: To receive information and resolve a course of action if appropriate.

10 Website/email addresses to be compliant. To approve changes required for compliance with "Assertion 10" of the Practitioners Guide.

11 FINANCE:

11.1 To receive and approve the schedule of payments.

To be approved at the meeting.

Payee	By	Amount	VAT	Total	For
Ms J B Peskett	BACS	£1197.58	£0.00	£1,197.58	Salary September 2025
Ms J B Peskett	BACS	£57.25	£0.00	£57.25	Expenses
HMRC	BACS	£40.86	£0.00	£40.86	HMRC
Cornwall Council	BACS	£315.72	£0.00	£315.72	Parish Election Re charges
Mrs S Carhart	BACS	£376.45	£0.00	£376.45	Toilet Cleaning September 2025
Waverley Gardeners	BACS	£540.00	£0.00	£540.00	Grass PF & TG
EDF	DD	£67.06	£3.35	£70.41	Electricity ASP
BG Business	DD	£29.85	£1.49	£31.34	Electricity Toilets
DAISY	DD	£25.95	£5.19	£31.14	ASP Broadband
Source for Business	DD	£43.30	£0.00	£43.30	Water ASP
Core Synergy	DD	£10.00	£2.00	£12.00	Website Hosting

***Please note: any additional payments received after the setting of this Agenda will be added for approval at the meeting.**

11.2 To receive and approve the Finance report.

11.3 Notice of Conclusion of Audit 2026.

12 Correspondence: to note correspondence received.

13 To receive Items for information:

Part 2.

Proposal that this meeting now go into Section 2. Closed session. This session is held with the press and public being excluded from the meeting, in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for the following items of business on the grounds that it may involve the likely disclosure of confidential and exempt information.

Staff Matters - to appoint a working party to deal with recruitment and agree key dates.

Date of next meeting: 20th November

To close the meeting: there being no further business, the Chairman will close the meeting.