

09th January 2026

Members of the Council,

You are hereby summoned to attend the Ordinary Meeting of St Merryn Parish Council, to be held at the Amenities & Sports Pavilion, St Merryn Playing Field on Thursday 15th January 2026 at 7.00pm for the purpose of transacting the following business. Attendees please note: This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media or members of the public.

Jo Wilson
Jo Wilson (Clerk/RFO)

- 1 **Persons/Present/Apologies:** To **NOTE** the persons, present and **receive** apologies for absence.
- 2 **To receive any Declarations of Interest from Members/Dispensations:** To **receive** any Declaration of Interest from Members, to **resolve** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2025 if appropriate.
- 3 **To Read out the note from the previous Chairman.**
- 4 **To consider the Co Option of a new Councillor to the Parish Council and complete Declaration of Acceptance paperwork if appropriate.** To **Consider** if a Vacancy Notice is required and **resolve** on appropriate action.
- 5 **Council Meeting: Minutes: 11th December 2025:** To **resolve** that the Minutes of the Ordinary Meeting of St Merryn Parish Council, held on the above date and having been previously circulated, be taken as read, approved, and signed. To **note** any matters arising from the Minutes.
- 6 **Public Participation:** To **receive** comments from Members of the Public. This gives Members of the Public an opportunity to comment on Items on the Agenda. Maximum time allowed is 10 minutes.
- 7 **Cornwall Councillors Report:** To **receive** a report from Cornwall Cllr James O'Keefe
- 8 **Planning and Pre – Applications: Planning Applications: to receive** the following applications and **Respond** to the Local Planning Authority if applicable:
Note: The following application is for information only, the Parish Council has not been consulted on this application:
Submission of details to discharge Conditions 8 (LEMP), 9 (BNG) and 13 (PoS Delivery) in respect of Decision Notice PA22/11243 dated 26.11.2024
Planning Application
Land S.E. Of St Merryn Park St Merryn Padstow Cornwall
Ref No. PA25/09105 Validated Tue 02 Dec 2025 Status: Pending Consideration
- 8.1 **To make comment on any planning applications received after the date of this agenda if applicable:**
- 8.2 **To receive details of planning determinations (for information only):**
- 9 **To Consider Community Infrastructure Levy funding to Connect Communities and whether there are any projects that the Parish Council wishes to put forward**
Round 5 of the CIL Funding is about to open. The link to the information page is [here](#) and the Expression of Interest application form and Guidance Notes will be available from 16th January 2026
- 10 **Playing Field and ASP update:** To **receive** information and **resolve** a course of action if appropriate.
- 11 **Youth Club:** To **receive** information and **resolve** a course of action if appropriate.

- 12 **To Consider and resolve on** the return of the deposit of £500.00 re Constantine Bay Car Park and **to consider when to request the 500.00 deposit again.**
- 13 **To Consider** the renewal of the tenders for the grass cutting and Towan Pond (renewal due in February) and **resolve on any action.**
- 14 **To Consider** if site visits are required for planning applications and **resolve** on a course of action

14 **FINANCES:**

14.1 **To receive and approve the schedule of payments.**

Payee	By	Amount	VAT	Total	For
Ms J B Peskett	BACS	£1,246.76	£0.00	£1,246.76	Salary December 2025
Ms J B Peskett	BACS	£52.50	£0.00	£52.50	Expenses Dec 2025
Mrs S Carhart	BACS	£376.45	£0.00	£376.45	Toilet Cleaning December 2025
Mr A Gartrell	BACS	£500.00	£0.00	£500.00	Return of Deposit tbc at Jan meeting
Miss J Wilson	BACS	£691.13	£0.00	£691.13	Salary December 2025
Miss J Wilson	BACS	£7.35	£0.00	£7.35	Expenses Dec 2025
Fire Safety Matters	BACS	£46.75	£9.35	£56.10	Fire extinguisher Maintenance – ASP Jan 2026
EDF	DD	£80.84	£4.04	£84.88	ASP Electricity 28/11-27/12
BG Business	DD	£29.63	£1.48	£31.11	Electricity Toilets 3/12-1/1/26
DAISY	DD	£32.74	£6.55	£39.29	ASP Broadband Inv 92144474
Core Synergy	DD	£15.00	£3.00	£18.00	Website and email Hosting (due 01/01/26)

***Please note: any additional payments received after the setting of this Agenda will be added for approval at the meeting.**

14.2 **To receive and approve the Finance report.**

- 15 **To Consider** the consultation on PSPO renewal (alcohol consumption in public places) and **resolve** on any action.
- 16 **To note the new email addresses for all Councillors – all have been allocated .gov.uk email addresses**
- 17 **To Consider** the request for a Bench on the SWCP/ Constantine and **resolve** on any action.
- 18 **To Consider** Chairman's Skills training courses for the Chair and Vice Chair – **resolve** on any action.
- 19 **Consider** information received regarding sewage entering the sea at Harlyn. **Resolve** on any action.
- 20 **To look into finding the key for the notice board**
- 21 **Correspondence:** to **note** correspondence received.
- 22 **To receive** Items for information:

Part 2.

Proposal that this meeting now go into Section 2. Closed session. This session is held with the press and public being excluded from the meeting, in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for the following items of business on the grounds that it may involve the likely disclosure of confidential and exempt information.

Staff Matters (Contract and Pension)
MUGA.

Date of next meeting: Thursday 19th February 2026

To close the meeting: there being no further business, the Chairman will close the meeting.