

ST MERRYNN PARISH COUNCIL

Ordinary Meeting Minutes of 19th February at 19.00 of the Council held at Amenities & Sports Pavilion St Merryn, on the above date.

01.02.26

Present: C. Edwards (Chair), P. Miller, R. Erskine, P. Elderfield.

Also in attendance: Representative from Situ8 Ltd., Cornwall Cllr James O'Keefe, and the Clerk.

Apologies: Cllr. M.Pollard, Cllr. J.P.Kuhnzack-Richards

Members of the Public: One member of the public was in attendance.
The meeting is being recorded.

02.02.26

Declarations of Interest and granting of dispensations:

Cllr. P. Miller declared an interest in planning PA26/00889, which will be on the March agenda.

03.02.26

Council Meeting Minutes: 15th January 2026:

It was resolved that the minutes of the Ordinary meeting of the St Merryn Parish Council held on the above date, having been previously circulated, be taken as read approved and signed. Proposed by Cllr P. Miller, seconded by Cllr C.. Brewer, all in favour.

Matters Arising: None.

04.02.26

Public Participation:

To receive comments from Members of the Public. This gives Members of the Public an opportunity to comment on items on the agenda. Maximum time allowed is 10 minutes.

Mrs Angela Warwick from Situ8 Ltd. spoke in support of application PA26/00139/PREAPP. She then left the meeting.

05.02.26

Cornwall Councillors report: Cllr O'Keefe reported on the following:

- The cameras in the village – these were authorised by Cornwall Council streetlighting to collect data on traffic movement.
- There is a briefing on National Planning Policies and can be seen on Cornwall Council's website
- A reminder to keep reporting the potholes.
- The Cornwall Council Budget should be finalised by Tuesday next week.
- The healthy seas and rivers presentation is on 27th Feb online at 10-11.30am
- There is a Public Right of Way consultation re Two Stiles. The ecology report is going ahead so hopefully there won't need to be a 5-day protocol.
- Copy of Ben's letter re SWW – to copy and forward to all Councillors.

06.02.26

To consider any applications for Co Option: Councillors mentioned that there may be someone interested in submitting an application, as well as the two people who had been in contact earlier in the year.

07.02.26

Planning Applications: To receive the following applications and respond to the local planning authority accordingly.

[PA26/00311](#) Penmor Beach Road, Constantine Padstow. Proposed erection of detached self-build dwelling house with variation of condition 2 of decision notice PA25/02035 dated 10.06.25.

Validated: Mon 02 Feb 2026

Status: Awaiting decision

Cllr C Brewer proposed support, seconded by Cllr P Elderfield, all in favour, and Councillors would encourage the additional planting of trees and hedging where possible to help in the prevention of run off and to increase the wildlife corridors in the village.

[PA26/00510](#) 2 Trevean Lane, St Merryn, Padstow Cornwall. The reconfiguring of the ground floor, extending the entrance porch and extending to the rear, incorporating the floor area of the existing annex building. The extension will allow the remodelling of the property to create a warm sustainable family home suitable for 21st century living.

Validated: Tue 10 Feb 2026

Status: Awaiting decision.

Cllr R Erskine proposed objection, seconded by Cllr C Brewer, all in favour, on the following grounds: Loss of privacy for neighbouring dwelling due to extensive overlooking - the whole garden and potentially the kitchen and bathroom will be overlooked. (CLP Policy 12 2a and 2b.)

Loss of most of the morning light.

Overbearing scale, over-massing, and not in keeping with the surroundings.

There is insufficient information on the measurements and detail to properly determine the true extent of the impact this will have on the adjacent property and surroundings.

[PA26/00690](#) Merrow Gwidden St Merryn Padstow Cornwall. Construction of a self-build dwelling

Validated: Tue 10 Feb 2026

Status: Awaiting decision

Cllr P Elderfield proposed support, seconded by Cllr C Brewer, all in favour.

The following two applications are Preapps and for information only (a decision from the Parish Council is not required):

[PA26/00197/PREAPP](#) Gateways Harlyn Bay Road Harlyn Bay Padstow Cornwall PL28 8SQ. Pre application advice for refurbishment and extension of existing building.

Validated: Tue 10 Feb 2026

Status: Awaiting decision

[PA26/00139/PREAPP](#) Lowlands Constantine Bay Padstow Cornwall. Pre application advice for replacement dwelling.

Validated: Tue 27 Jan 2026

Status: Awaiting decision

07.1.02.26

To make comment on any planning applications received after the date of this agenda, if applicable.

The following application had come in after the agenda had been issued but it was agreed to consider this application at the March meeting:

[PA26/00889](#) 29 Parc Eglos St Merryn Padstow Cornwall PL28 8NW. Proposed replacement detached dwellinghouse (self-build and custom build).

Validated: Wed 18 Feb 2026

Status: Awaiting decision

07.2.02.26

To receive details of planning determinations (for information only):

[PA26/00161/PREAPP](#) Wallah Dune Constantine Bay Padstow Cornwall PL28 8JJ.

Exception Notice for works to mature Monterey Cypress which has fallen into neighbour's garden as a result of storm damage.

Validated: Fri 30 Jan 2026

Status: Decided- Decision issued Tue 10 Feb 2026

Closed - advice given

[PA25/06171](#) Trevoyan Farm House St Merryn Padstow Cornwall PL28 8PP Proposed erection of two self-contained holiday units.

Validated: Thu 11 Sep 2025 Status: Decided – Decision issued Fri 06 Feb 2026

Approved with conditions

[PA25/08884](#) Tygry Polmark House Harlyn Bay Road Harlyn Bay Padstow Cornwall PL28 8SB

Certificate of lawfulness for existing use as a residential dwelling with car parking for holiday let and assured shorthold tenancy

Validated: Mon 8 Dec 2025 Status: Decided – Decision issued Fri 16 Jan 2026

Granted (CAADs, PIPs and LUs only)

[PA25/08877](#)

Trotters St Merryn Padstow Cornwall PL28 8NR. Variation of Condition 2 in respect of Decision Notice PA25/03514 dated 25th July 2025

Validated: Wed 3 Dec 2025 Status: Decided – Decision issued Mon 26 Jan 2026

Approved with conditions

08.02.26

To Consider the Master Plan scale drawings for the Playing Field. To Consider any Quotes received for the Play Park Equipment and resolve on any action.

The scale drawings weren't available but we did have a rough plan/drawing which was helpful, and the quotes were discussed.

09.02.26

To Consider the Community Infrastructure Levy funding to Connect Communities and to Consider and Agree the EOI form for submission before the 27th Feb deadline. It was agreed to submit a request for funding for the play equipment. The CIL EOI form was completed and the clerk will submit it before the 27th Feb deadline.

10.02.26

Playing Field update

To **Receive** information and **resolve** on any action.

No updates this month.

ASP update

No updates this month.

11.02.26

Youth Club – No updates this month.

12.02.26

To Consider and **resolve on** the return of the deposit of £500.00 re Constantine Bay Car Park and **to consider when to request the 500.00 deposit again.**

Cllr P Miller had checked the car park again and all was acceptable. Mr Gartrell had offered to leave the deposit with the Parish Council rather than it be returned and then resubmitted. The Councillors will consider this option in March at the same time as they consider the licence renewal.

13.02.26

To Consider the renewal of the tenders for the grass cutting and Towan Pond (renewal due in February) and resolve on any action.

It was agreed that the clerk will prepare and send out the tender form, add it to the website and put it up on the notice board in the village, the tenders to be in by 13th March, so that any tenders received can be considered and a decision made at the March meeting.

14.02.26

To Consider and agree the request put forward at the January meeting to allow storage of the Xmas Lights in the Toilet Block second storage area

Cllr P Miller proposed and Cllr P Elderfield seconded to agree to the request to store the Xmas Lights in the storage area in the toilet block. It was noted that the items would be stored there at the owner's risk.

15.02.26 Finance:

15.1.02.26 To receive and approve the schedule of payments.

Ms J Wilson	BACS	£881.12	£0.00	£881.12	Salary January 2026
Ms J Wilson	BACS	£29.40	£0.00	£29.40	Expenses Jan 2026
Mrs S Carhart	BACS	£376.45	£0.00	£376.45	Toilet Cleaning January 2026
Mr A Gartrell	BACS	£500.00	£0.00	£500.00	Return of Deposit tbc at Jan meeting (not paid in December)
Rodney Cowling	BACS	£105.00	£0.00	£105.00	Works done re playing field
Elan City	BACS	£398.00	£79.60	£477.60	Extended Warranty – Year 2 of 3 1/1/26-31/12/26
EDF	DD	£125.31	£6.26	£131.57	ASP Electricity 28/12-27/01
BG Business	DD	£30.77	£1.53	£32.30	Electricity Toilets 2/1-1/2/26
DAISY	DD	£32.74	£6.55	£39.29	ASP Broadband Inv 92216620
Core Synergy	DD	£15.00	£3.00	£18.00	Website and email Hosting (due 01/02/26)

It was proposed, seconded and resolved that the payments be accepted by the Parish Council, all in favour. Carried.

15.2.02.26

To Receive and Approve the Finance Report.

It was proposed, seconded and resolved that the Finance Report be accepted by Parish Council, all in favour. Carried.

16.02.26

To Consider the Cornwall Council information on Priority Statements and resolve on any action

It was agreed to request that St Merryn PC be included with those Councils who have requested to receive the information on Priority statements when it is available.

17.02.26

To Consider the LMP/SWCP documentation for 2026/27 and sign the acceptance form to continue to be part of this initiative.

It was Proposed by Cllr P Miller, seconded by Cllr C Brewer to agree and return the acceptance form for LMP.

18.02.26

To Consider Chairman's Skills training courses for the Chair and Vice Chair and **resolve** on any action. Clerk to contact CALC to book the Chair and Vice Chair on the next available course that falls on a suitable date, i.e. after March 5th.

It was noted that the next available training will be on 24th June.

Cllrs P Miller and P Elderfield supported this.

19.02.26

Consider the Information regarding the RoSPA visit in April and resolve on any action. Reminder to all that the inspection is due.

20.02.26

Correspondence:

To note correspondence received:

1. Information is made available
2. CALC news bulletin

21.02.26

To receive items for Information

It has been reported that there is a tree down by Towan Green. It was advised that the parishioner should report it to Cornwall Council if it has a TPO on it or if it is blocking a

public footpath or road, or if it is a danger to the public, otherwise the landowner should deal with it.

The bench at Constantine by the bus stop has no concrete base. Cllr JP Kuhnzack-Richards proposed relocating this bench to Towan Green, set back a bit by the trees, seconded by Cllr P Miller, all in favour. Councillors to report back on this at the March meeting.

22.01.26

Items for next month's agenda:

- Staffing: New clerk's contract and pension
- Tenders for grass cutting and Towan Pond
- Return of deposit to A Gartrell
- Chairman's skills training course – possible dates
- Bus stop – missing panel, looking untidy

Part 2.

Proposal that this meeting now go into Section 2. Closed session. This session is held with the press and public being excluded from the meeting, in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for the following items of business on the grounds that it may involve the likely disclosure of confidential and exempt information.

- Staff Matters (Contract and Pension): No decision made.
- MUGA. No further information received.

Date of next meeting: Thursday 19th March 2026

There being no further business the meeting closed at 10.00pm.