

ST MERRYNS PARISH COUNCIL

Ordinary Meeting Minutes of 29th September Meeting of the Council at 19.00hrs held at Amenities & Sports Pavilion St Merryn, on the above date.

Sept Monthly Meeting

Note: The meeting is being recorded. The recording is deleted once the minutes have been written up.

01.09.26

Present: Cllrs. M.Pollard (Chair), C. Edwards (Vice-Chair), P. Miller, R. Erskine, J.P. Kuhnack-Richards.
Also in attendance: the Clerk.

Apologies: Cllrs P. Elderfield, C Brewer. Ward Cllr J O'Keefe.

Members of the Public: One member of the public.

02.09.26

Declarations of Interest and granting of dispensations:
None.

03.09.26

Council Meeting Minutes: 20th August 2026:

It was resolved that the minutes of the Ordinary meeting of the St Merryn Parish Council held on the above date, having been previously circulated, be taken as read and approved; proposed by Cllr P Miller seconded by Cllr C Edwards as a true record, agreed by all, approved and signed by the Chair.

Matters Arising: None.

04.09.26

Public Participation: To receive comments from Members of the Public. This gives Members of the Public an opportunity to comment on items on the agenda. Maximum time allowed is 10 minutes.

The planning agent attended and spoke in support of application PA25/05729.

05.09.26

Cornwall Councillors report: Cllr O'Keefe had given his apologies as he was unable to attend. He had sent his report, which the Chair read out at the meeting, and which covered the following issues:

- Two stiles application
- Water testing at local beaches and rivers .
- Ivy Close update
- Blockage issues at the Toilets at Constantine
- Reminder about the NPPF Briefing on 23rd September.

06.08.26

To consider any applications for Co Option: There are currently two vacancies on the Parish Council. There has been interest from one possible candidate. The applicant had sent their apologies as they were unwell and unable to attend this evening's meeting. Postponed to the October meeting.

07.08.26

Planning Applications: To receive the following applications and respond to the local planning authority accordingly (it is agreed to ask all applicants going forward to increase BDNG and planting from 10% to 25% if possible):

[PA26/05729](#) Lowlands Constantine Bay Padstow PL28 8JJ. Erection of replacement dwelling.

Validated: Tue 18 Aug 2026 | Status: Pending Consideration

Cllr C Edwards proposed support, no seconder. Cllr M Pollard proposed objection, seconded by Cllr JP Kuhnack-Richards – 3 agreed with objection, 2 against 1 abstained. Therefore objection carried. Reason: concerns over sewage, not all collections are done when requested, not environmentally good – requires a better solution such as a treatment tank and decent sized soakaway which will be effective because it is on sand; overdevelopment of site, insufficient green space and not enough natural amenity

[PA26/05500](#) Land South Of Gull Rock Harlyn Road St Merryn Padstow Cornwall PL28 8SF Outline application with some matters reserved (appearance and landscaping) for the construction of a dwelling.,

Validated: Mon 24 Aug 2026 | Status: Pending Consideration

Cllr P Miller proposed objection, seconded by Cllr JP Kuhnack-Richards, 3 in favour of objection, 1 abstention (Cllr C Edwards), 1 in favour of support (Cllr M Pollard). Objection carried. Reasons: Proximity to the road, height of dwelling close to road means that it is not in keeping with the street scene.

[PA26/01896](#) Maunsfield Trevoze Estate Constantine Bay Padstow Cornwall PL28 8JF

Demolition of the existing dwelling and the construction of a new replacement self-build dwelling

Validated: Mon 6th July 2026 | Status: Pending Consideration

(Note: revised design and additional documents - due to comments from Cornwall National Landscape)

Cllr JP Kuhnack-Richards proposed support, seconded by Cllr C Edwards, all in favour.

[PA26/05908](#) Skeabost Constantine Bay Padstow Cornwall PL28 8JD. Construction of Ground Floor Extension, Replacement Roof Covering & Associated Works

Validated: Mon 24 Aug 2026 | Status: Pending Consideration.

Cllr P Miller proposed support, Cllr R Erskine seconded, unanimous support.

[PA26/06311](#) Ms Nicola Kitto, 15 Palm Drive St Merryn Holiday Village Padstow Cornwall PL28 8FG. Certificate of lawfulness for existing use: Change of use of the dwelling from holiday accommodation to permanent residential use (Use Class C3)

Validated: Mon 21 Sept Aug 2026 | Status: Pending Consideration

There is insufficient evidence to make a comment so the Parish Council will leave this with Cornwall Council to decide.

For information only:

[PA26/05989](#) Land West Of Jubilee Close St Merryn Padstow Cornwall. Existing use of land as a private domestic residential garden.

Validated: Thu 27 Aug 2026 | Status: Pending Consideration

[PA26/06497](#) Trevoan Farm House St Merryn Padstow Cornwall PL28 8PP. Submission of details to discharge Conditions 3 and 5 in respect of Decision Notice PA25/06171 dated 06.02.2026

Validated: Thu 17 Sept Aug 2026 | Status: Pending Consideration

[PA26/06420](#) Plot 1 Constantine Bay Padstow Cornwall PL28 8JL. Submission of details to discharge Condition numbers 3 (CTMP) and 5 (Protection of existing hedgerow) in respect of Decision Notice PA26/03164 dated 21/07/26

Validated: Tue 15 Sept Aug 2026 | Status: Pending Consideration

[PA26/06417](#) Land South And West Of The Peak Plot 3 Constantine Bay Padstow Cornwall PL28 8JL Submission of details to discharge Conditions 5 and 7 in respect of Decision Notice PA26/03466 dated 29.07.2026

Validated: Mon 14 Sept Aug 2026 | Status: Pending Consideration

07.01.08.26

To make comment on any planning applications received after the date of this agenda, if applicable.

[PA26/06593](#) Mrs Kerry Kitto, 14 Palm Drive St Merryn Holiday Village Padstow Cornwall PL28 8FG. Certificate of lawfulness for existing use of approved holiday dwellinghouse as an unencumbered single dwellinghouse

Validated: Tue 29 Sept Aug 2026 | Status: Pending Consideration

There is insufficient evidence to make a comment so the Parish Council will leave this with Cornwall Council to decide.

07.02.08.26

To receive details of planning determinations (for information only):

[PA26/05399](#) Land Adjacent To Two Stiles, Trearnon Lane, St Merryn.

Submission of details to discharge Conditions 3, 4, 5, 6, 7 and 8 in respect of Decision Notice PA25/08377 dated 20.07.2026

Validated: Mon 3 Aug 2026 | Decision Date: 10th September 2026

Disch of cond not all conditions agreed.

[PA26/04627](#) Land North Of Waterbeach Hotel Trearnon Padstow PL28 8JW. Submission of details to discharge Condition numbers 2 (Screens) and 3 (Non Reflective) in respect of Decision Notice PA22/10034 dated 22/03/23.

Validated: Fri 3rd July 2026 | Decision Date: Tue 1st Sept 2026

S52/S106 and discharge of condition apps.

[PA26/05222](#) Brambles Trevoze Estate Constantine Bay Padstow Cornwall PL28 8Jf Non material amendment in relation to decision notice PA24/09750 dated 06/03/2025 to allow revised elevations and plan (roof) - Changes to cladding material, addition of photovoltaic panels to roof and minor changes to fenestration.

Validated: Mon 27th July 2026 | Decision Date: 20th August 2026

Approved.

[PA26/03880](#) Churchtown, Cornish Arms St Merryn Padstow Cornwall PL28 8ND

Creation of 5 electric vehicle charging spaces, installation of one trio charger, one duo charger and one feeder pillar.

Validated: Mon 6th July 2026 | Decision Date: 28th August 2026

Approved.

[PA26/04911](#) Apple Tree Wick Constantine Bay Padstow Cornwall PL28 8JJ Submission of details to discharge condition 9 (Biodiversity Net Gain) in relation to Decision notice PA26/02462 dated 17.06.2026

Validated: Mon 3 Aug 2026 | Decision Date Wed 23rd Sept 2026

S52/S106 and discharge of condition apps

[PA26/04933](#) Land East Of The Old House Churchtown St Merryn Padstow PL28 8ND Submission of details to discharge Conditions 4, 5, 9, 11 and 12 in respect of Decision Notice PA25/05950 dated 28.04.2026

Validated: Wed 15 Jul 2026 | Decision Date Fri 18th Sept 2026

Disch of cond not all conditions agreed

It was proposed by Cllr P Miller and seconded by Cllr C Edwards to bring forward item 13. All agreed.

13.09.26

PLAY PARK

- **To CONSIDER the Play Park Equipment Quotes and RESOLVE on any action.**
- **If required: To AGREE a date for the next Working Group meeting and agree any items for consideration.**

It was agreed that we need to clarify some points with the Outdoor Play People regarding the equipment. Eg the proposed ground cover.

Before the next meeting in October all Cllrs need to look at outdoor play areas /check the websites of Creative Play and Outdoor Play People – check their websites for locations.

Any comments /queries to be raised at the meeting with them

Meeting to be arranged for Monday 12th October at 5pm on the field.

Cllr C Edwards had found a funding source for the Multigym - £4k. Cllr P Miller proposed and Cllr M Pollard seconded to go ahead with applying for this – all agreed. Cllr C Edwards will do this.

The quotes will be considered at the October meeting.

08.09.26

To CONSIDER the information regarding Transport/Community Bus provided by Cllr O’Keefe last month and provide an update on feedback from the community on this proposed initiative.

The following suggestions have been made:

- Use a smaller bus for the route between Constantine/Harlyn/Porthcothan. No more double deckers at Constantine
- Suggested small buses to St Columb - include the rural villages in a Constantine/Penrose/Rumford/St Merryn Park/St Eval route
- Some buses to go to the beaches.

09.09.26

To Receive an update on the RNLI Licence and note the correspondence received from the RNLI.

Information not yet received from the RNLI – to include on October agenda.

10.09.26

To Consider information provided by Councillors re Wastreels area at Constantine for installation of Bike Racks and Picnic Tables on any action..

To be postponed – to be added to October agenda.

11.09.26

To CONSIDER whether contribution has been received re bench at Towan and RESOLVE on any action.

Nothing has been received yet. To be added to October agenda.

12.09.26

Enhanced LMP – to RECEIVE the quotes from the contractor on works to the Parish Footpaths and plan the next steps towards completing the application and applying for the funding.

Cllr M Pollard proposed to accept the quote from Paul Savill for the works to the footpaths. Seconded by Cllr P Miller. All in favour. The application form will be completed with this information.

It was proposed that more works are required on several other areas/footpaths. Cllr M Pollard and Cllr R Erskine will look into this - any further quotes for additional works can be considered at the October meeting and, if agreed, added to the application form before it is submitted. Clerk to complete the form with the available information, ready for the October meeting.

13.09.26

See above.

14.09.26

Playing Field and ASP update: To receive information and resolve a course of action if appropriate.

Mr R Cowling has agreed to clean and paint the Muga bars, above the openings. (Yellow)

15.09.26

Youth Club: To receive information and resolve a course of action if appropriate. Cllr C Edwards will source the funding for the Multigym

16.09.26 Finance:

16.01.09.26 To receive and approve the September schedule of payments.

Ms J Wilson	BACS	£837.60	£0.00	£837.60	Salary Aug 2026
Ms J Wilson	BACS	£31.65	£0.00	£31.65	Expenses Aug/Sept 2026
Mrs S Carhart	BACS	£376.45	£0.00	£376.45	Toilet Cleaning Aug 2026
Cornwall Council	BACS	£150.00	£30.00	£180.00	Pension system setup—one off payt
Rodney Cowling	BACS	£85.00	£0.00	£85.00	Works done re playing field
TTS Gardening	BACS	£810.00	£0.00	£810.00	Grass cutting Playing Field, Towan Green, verges Inv 0306
Cornwall Pension	BACS	£285.67	£0.00	£285.67	Cornwall Pension Aug 2026
St Merryn School	BACS	£600.00	£0.00	£600.00	S137 donation
EDF	DD	£70.47	£3.52	£73.99	ASP Electricity pd 14/9/26
BGB	DD	£30.70	£1.53	£32.23	Electricity Toilets pd 17/9/26
DAISY	DD	£35.86	£7.17	£43.03	ASP Broadband Inv 92664562
Core Synergy	DD	£15.00	£3.00	£18.00	Website/email Hosting(due 01/09/26)

It was proposed by Cllr M Pollard, seconded by Cllr R Erskine and resolved that the payments be accepted by the Parish Council, all in favour. Carried.

16.2.09.26

To Receive and Approve the Finance Report.

It was proposed by Cllr M Pollard, seconded by Cllr R Erskine and resolved that the Finance Report be accepted by Parish Council, all in favour. Carried.

17.09.26

Correspondence:

To note correspondence received and emailed to Councillors during the month.

- Information received regarding presentation on Tredrea

18.09.26

To Receive an update on the bus stop repairs.

No further information re the brackets invoice.

19.09.26

To CONSIDER any further information received on the hand dryer in the toilets and RESOLVE on any action.

It was agreed to try and get quotes for installation of a new hand dryer.

It was also agreed to consider what to do about the sink – add to October agenda.

20.09.26

To Receive any updates regarding the Neighbourhood Priorities Statement, and resolve on any action. To Consider setting up a working party and agree terms of reference. Agree date of first meeting.

It was agreed to postpone this until the December 2026 meeting.

21.09.26

To CONSIDER the information received from Paul Bourdeaux on Towan Pond and agree the following:

- **SLA for 2027/28 - annual amount to be increased from £2,000pa to £2,500pa**
- **To agree payment of outstanding amount from 2026/27.**

It was agreed to discuss the proposed 27/28 amount at the November finance meeting. Clerk to Notify Paul Bordeaux. It was further agreed to ask Paul to invoice us for the outstanding items for 26/27 Clerk to action.

22.09.26

To CONSIDER information on funding opportunities from Grantscape/Suez and RESOLVE on any action.

This funding is unavailable to St Merryn Parish. But it was agreed to keep looking for any potential sources of funding.

23.09.26

To receive Items for information.

- It was suggested that we should put in white lines and signage re the entrance to the playing field to make it more visible to drivers on the road and to show drivers leaving the car park that they are exiting the park and driving onto a road. Clerk to contact Highways.
- It was agreed to arrange a meeting with our footpath contractor to look at whether additional cuts could be undertaken. Clerk to arrange.

24.09.26

Items for next month's agenda:

- RNLI Licence
- Bike Racks and Picnic Tables at Constantine
- Bench at Towan
- Hand dryers and sink for the toilets.
- Quotes for play park
- ELMP – additional quotes and complete application form for funding.
- Cllr C Edwards will be acting Chair at the November meeting as Cllr M Pollard has given his apologies.
- Consider any possible footpath /cutting updates from the meeting with the contractor
- Consider any update from Highways

Part 2.

Proposal that this meeting now go into Section 2. Closed session. This session is held with the press and public being excluded from the meeting, in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for the following items of business on the grounds that it may involve the likely disclosure of confidential and exempt information.

Date of next meeting: Thursday 15th October 2026

There being no further business the meeting closed at 9.40pm.